

PARK ELECTRIC COOPERATIVE, INC.

PO BOX 1119; 5706 HIGHWAY 89 SOUTH

LIVINGSTON, MT 59047

Telephone: (406) 222-3100

Employment Application

PERSONAL INFORMATION

Last Name

First Name

Middle

Street Address

City/State/Zip

Home Phone

Cell Phone

Work Phone

Email Address

An Equal Opportunity Employer

PEC is an Equal Opportunity organization. The organization's policy is to treat all employees and applicants without regard to race, color, religion, sex, age, national origin, disability or veteran status. This policy applies to all aspects of employment, including recruitment, hiring, training, compensation, benefits and promotions.

EDUCATION AND TRAINING

 Please note that academic transcripts may be required

Please write name & location of school

Years
Completed

Graduated

Type of Degree

High School _____

Yes No

College _____

Yes No

Graduate School _____

Yes No

Technical School _____

Yes No

Relevant Course Work: _____

Employment Experience: Please describe the past seven years of employment, if applicable. Begin with your present or most recent position. Include military or volunteer service that may provide experience to help you qualify for this position. If the space provided is not sufficient, copy this page and attach the separate sheet. The information must be completed in full. Information you provide on this application is subject to verification.

Current Employer Address/City/State/Zip

Employer Telephone (area code) Position Title Start Date

Supervisor's Name & Title May we contact your present employer now? Yes No

Explain reason for leaving: _____

Describe your responsibilities and accomplishments: _____

Employer Address/City/State/Zip

Employer Telephone (area code) Position Title

Supervisor's Name & Title Start Date End Date

Explain reason for leaving: _____

Describe your responsibilities and accomplishments: _____

Employer

Address/City/State/Zip

Employer Telephone (area code)

Position Title

Supervisor's Name & Title

Start Date

End Date

Explain reason for leaving: _____

Describe your responsibilities and accomplishments: _____

Employer

Address/City/State/Zip

Employer Telephone (area code)

Position Title

Supervisor's Name & Title

Start Date

End Date

Explain reason for leaving: _____

Describe your responsibilities and accomplishments: _____

GENERAL INFORMATION

Have you ever been convicted of a felony? Yes No

Explain any lapses in employment which are longer than three (3) months: _____

REFERENCES: Please list three references

1. _____
Name Phone Number

Address

2. _____
Name Phone Number

Address

3. _____
Name Phone Number

Address

Authorization to Release Information - Please Read Carefully Before Signing

I certify that all information in this application is true and complete and that misrepresentation or omission of facts in this application or in the selection process may disqualify me from consideration. I understand Park Electric may conduct a background investigation and obtain information from former employers, co-workers or others familiar with my work experience.

I authorize the investigation of any or all statements contained in this application and any interview process. I also authorize any person, school, current employer, past employers and organizations contacted to provide relevant information and opinions that may be useful in making a hiring decision.

I release such persons and organizations from any legal liability in making such statements. I have read, understand and by my signature, consent to these statements and authorize investigation of all information contained in this application and the hiring process.

Applicant's Signature

Date